



January 2011

Dear Vendor:

2010 was a success!! 2011 is our 4th Annual Celtic Faire and Games. I would like to invite all of you back again. The dates for our event will be September 17 and 18, 2011. We are going to continue with two full days of events, vendors and entertainment. This year our pub is going to be open longer hours due to many requests. Also new this year, we are going to have musical entertainment start at 6pm and continuing for the evening. We hope you decide to remain with your booth for continued sales Sat evening.

Thank you to everyone who has come and participated in our previous years. We hope to continue to expand and make this event a successful one. To help with that, I am including a flyer that you can make copies of to put on your tables at other events. If you need larger quantities, let me know and we will get you more fliers. We are expanding our website to also include the sign up forms for the vendors, entertainers, Clans and athletes. The website will also include photos from past Faires. If you are a vendor signing up for this coming event, you can send us a photo of your booth and wares and we can include that photo on our website. Please friend us on Facebook and follow us on Twitter. We hope that you make us a fan and share this information with your customers, family and friends.

Faire hours this year will be Saturday 10-6 with a band or DJ dance to follow starting at 6 pm and Sunday 11-3pm. Vendors, entertainment, games and Clans will be asked to stay for both days. But we will allow you to be there only Saturday if Sunday doesn't work out for you.

Booth Fees: 10'x10' booth spaces are available. You may reserve more than one spot if you need to.

Art Vendor (Original work) \$70.00 (early bird application by June 1, 2011 - \$60.00)

Commercial Vendor (buy and sell) \$95.00 (early bird application by June 1, 2011 - \$85.00)

Food Vendor \$110.00 (early bird application by June 1, 2011 - \$90.00)

A check for your booth fee **MUST** accompany this application. Checks will be deposited within one week of the notification of your status. If your check is returned for insufficient funds, you will be required to make full payment by cashier's check or money order within 10 business days or risk losing your booth at the Faire.

We do welcome a variety of wares, but we hope that you choose to showcase items with a Celtic nature or connection.

Set up/Teardown: Vendors will be allowed to set up Friday evening from 6-9pm and Saturday from 7am – 10am but we need you to be up and ready by 10am. Quiet teardown will be permitted after 5pm Saturday if you are not staying through Sunday. **NO EARLY TEARDOWNS DURING THE DAY ON EITHER DAY.** No vehicles will be allowed in the building on Saturday. Sunday teardown is after 3pm. All vendors are responsible for

removing all trash and debris from their space during teardown. All means of display must be provided by the exhibitor.

Vendors who wish to be indoors will need to specify so on their applications. We will take the indoors applications on a first received basis. Any indoor applications received once the Expo building is full will have to display outside. Once your application is received, a confirmation letter will be sent to notify you of your indoor/outdoor status. If you are setting up outdoors, you will need to provide your own canopy. Tables will be available on a limited basis at \$5.00 each.

Tax: South Dakota does require sales tax of 5%. You are responsible for reporting and paying your own sales tax. Tax forms will be available in your check-in packet.

We hope that you join us this year for this fun and growing event. Please return the application and booth fee as soon as possible to ensure your placement. If you have any questions, please email me at bburdick@abe.midco.net or call me evenings after 5pm at 605-380-4086. See you at the Faire!

Becky Burdick
Vending Coordinator
Northeast South Dakota Celtic Faire and Games